

Republic of the Philippines  
**OFFICE OF THE SOLICITOR GENERAL**  
 134 Amorsolo St., Legaspi Village  
 Makati City

**PURCHASE ORDER**

Supplier: <b>WORK HABITS TRADING</b> Address: Blk1 Lot 5B Dandelion Street Greenwoods Executive Village Cainta, Rizal TIN: 204-254-691-000 Account No.: 1461-1182-55      Bank: LBP - Katipunan Branch Telephone: 8710-2060              Fax:	P.O. # <b>021-05-053</b> Date: May 18, 2021  <b>Mode of Procurement:</b> Small Value Procurement 53.9
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Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <b>OFFICE OF THE SOLICITOR GENERAL</b>	Delivery Term: w/in 30 days upon receipt of P.O.
Date of Delivery:	Payment Term: w/in 30 days upon final acceptance Bank to bank

Stock No.	Unit	Description	Qty.	Unit Cost	Amount
1	piece	<b>Procurement of:</b> <b>Customized Shirt</b> <b>Textile:</b> 100% Cotton <b>Print:</b> Silk-screen <b>Color:</b> Two-toned Shirt - White with Violet/purple sleeves with custom text and design  <b>Sizes:</b> XS - 1 piece ✓ S - 1 piece ✓ M - 10 pieces ✓ L - 14 pieces ✓ XL - 4 pieces ✓  <i>(See attached Sample Design from GAD Committee and size measurement given by the Supplier for reference)</i>	30	Php 375.00 VAT Inclusive	Php 11,250.00

Total Amount in Words: <b>Eleven Thousand Two Hundred Fifty Pesos Only</b>	Php <b>11,250.00</b>
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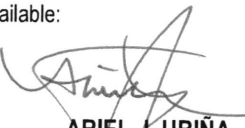
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

Conforme:   
 (Signature over printed name)  
  
MAY 24, 2021  
 (Date)

**RODRIGO L. OJENAL**  
 SAO, Administrative Division

**EDITHA R. BUENDIA**  
 OIC-Director IV, HRMAS

Funds Available:	ALOBS: <u>02-10101-2021-05-334</u>	
<u></u> <b>ARIEL J. UBINA</b> Chief Accountant	Amount: <u>₱ 11,250.00</u>	